Name

Period

Date

Students will complete the interactive document and submit via Edmodo.

|  |  |  |
| --- | --- | --- |
| Command Name | Command Icon | Command function |
| 1. Home |  |  |
| 2. Data |  |  |
| 3. Review |  |  |
| 4. Formulas |  |  |
| 5. Page Layout |  |  |
| 6. Insert |  |  |
| 7. Review |  |  |
| 8. View |  |  |
| 9. Page Layout |  |  |
| 10. Home |  |  |
| 11. File |  |  |
| 12. View |  |  |
| 13. Home |  |  |
| 14. Insert |  |  |
| 15. Review |  |  |
| 16. Data |  |  |
| 17. Insert |  |  |
| 18. View |  |  |
| 19. Formulas |  |  |
| 20. Review |  |  |
| 21. Insert |  |  |
| 22. View |  |  |
| 23. Home |  |  |
| 24. Page Layout |  |  |
| 25. Insert |  |  |
| 26. Home |  |  |
| 27. Insert |  |  |
| 28. Data |  |  |
| 29. Page Layout |  |  |
| 30. Review |  |  |
| 31. File |  |  |
| 32. Insert |  |  |
| 33. Insert |  |  |
| 34. Review |  |  |
| 35. File |  |  |
| 36. Home |  |  |
| 37. File |  |  |
| 38. Insert |  |  |
| 39. Review |  |  |
| 40. Home |  |  |
| 41. Insert |  |  |
| 42. Page Layout |  |  |
| 43. Home |  |  |
| 44. File |  |  |
| 45. Formulas |  |  |
| 46. Review |  |  |
| 47. Home |  |  |
| 48. Page Layout |  |  |
| 49. Review |  |  |
| 50. Insert |  |  |