ACTIVITY 4: SAN ANTONIO SPURS®

New Skills Reinforced:

In this activity, you will practice how to:

1. change column widths to ensure cell data fits properly in columns.

Activity Overview:

The San Antonio Spurs® are the 2004-2005 National Basketball Association® (NBA®) champions. In the 2005 NBA® Finals, the Spurs® defeated the defending champion, the Detroit Pistons®, in a thrilling seventh game. Led by their perennial All-Star Tim Duncan, the NBA's® MVP in 2002 and 2003, and head coach Greg Popovich, the San Antonio Spurs® have won three NBA® Championships (1999, 2003, 2005).

The Spurs are the only major professional sports franchise to be located in the San Antonio area. The city shares a unique bond with the team, and the Spurs'® players are active members of the San Antonio community. The San Antonio Spurs® are frequently ranked as one of the top U.S. sports franchises by fans.

The following activity illustrates how spreadsheets can be used to create a sports roster that lists the team's players, uniform numbers, positions, and the number of games played.

Instructions:

1. Create a NEW spreadsheet.

Note: Unless otherwise stated, the font should be set to Arial, the font size to 10 point.

- 2. Type the data as shown.
- 3. Bold cell A2 and change the font size to 20 point.
- 4. Bold cell A3 and change the font size to 14 point.
- 5. Bold cells A4, B8 D8, and A9 D9.

NEW SKILL

6. Format the width of column A to 20.0.

NEW SKILL

- 7. Format the width of columns B, C, and D to 10.0 and center align.
- 8. Carefully proofread your work for accuracy.
- 9. Save the spreadsheet as SAN ANTONIO SPURS.
- 10. Analyze the changes made to the data in the spreadsheet.
- 11. Set the Print Area to include all cells containing data in the spreadsheet.
- 12. Print Preview and adjust the Page Setup so that the spreadsheet fits on one page.
- 13. Print a copy of the spreadsheet if required by your instructor.

ACTIVITY 4: SAN ANTONIO SPURS® DATA SPREADSHEET



	Α	В	С	D
1	Activity 4 Student Name			
2	N.B.A. CHAMPIONS			
3	SAN ANTONIO SPURS			
4	2004-05 Roster			,
5 ·				w.
6	Head Coach: Greg Popovich			
7				
8		JERSEY	POSITION	GAMES
9	PLAYER	NUMBER	PLAYED	PLAYED
10				
11	Tim Duncan	21	F, C	66
12	Tony Parker	9	G	80
13	Manu Ginobili	20	G	74
14	Glenn Robinson	3	F	9
15	Bruce Bowen	12	F ·	82.
16	Brent Barry	17	G	81
17	Devin Brown	23	G	67
18	Nazr Mohammed	2	С	23
19	Robert Horry	5	F, C	75
20	Beno Udrih	14	G	80
21	Rasho Nesterovic	8	С	70
22	Dion Glover	9	G, F	7
23	Sean Marks	40	F, C	23
24	Tony Massenburg	34	F, C	61
25	Mike Wilks	29	G	48
26	Linton Johnson III	43	F	2

Source: http://aol.nba.com/spurs/stats/2004/index.html